



## Quantity Surveyor (Cost Manager)

### The Role:

The Cost Manager (Quantity Surveyor) will be part of our team at the @one Alliance partnership based at our client's co-located offices in Peterborough. This person will be accountable for the commercial and cost management of projects, from inception through to close out. The role involves ensuring all operations are carried out to control costs, maximise value, minimise future liabilities and maintain the required standard of quality and safety. This is all to be carried out working as part of an integrated delivery team and ensuring compliance with the Alliance and Anglian Water governance procedures.

### Key Responsibilities:

- Provide an estimating service & / or assist the programme area estimating team to ensure robust estimates are provided that align to scope & make allowance for all risks & opportunities including any necessary analysis, transfer of data to CCMS & the Cost Base
- Subcontracts are properly prepared & reflect agreed scope. Subcontracts are properly managed in accordance with contract requirements including compliance with all responses to communications, payments, compensation events, programme submissions etc., that all contract files are maintained & kept up to date
- Work closely with the procurement team & PDM to develop & monitor procurement strategy.
- Responsible for developing procurement schedule and ensuring timely delivery of goods and services
- Work closely with the site Team, attending site where appropriate, to ensure change is captured.
- Ensure robust cost management is undertaken at all times including:
  - Accurate live forecasting taking into account the programme and reporting in accordance with the respective WBS/CBS
  - Actual costs are monitored & assessed against baseline, value of work done, solution cost progress, affordability challenges and final outturn calculations, reporting either weekly or otherwise as agreed with the PCM whilst observing Alliance governance
  - Ensure all efficiencies are reflected in mario charts / reporting in line with client timeline.
- Provide reports on actual costs v estimate & identifying underlying reasons for any variance & resolutions, in particular highlight, challenge & resolve variance to latest plans
- All GRN's are undertaken in a timely manner in accordance with both Anglian Water and partner system requirements as necessary
- Ensure that all project team members (including site staff) understand the contractual arrangements, in order to satisfy Client & partner organisation requirements
- Work with the delivery team to ensure project and programme risk mitigation plans are considered, put in place & administered
- Ensure that the Alliance Contract is properly administered including timely issue of early warnings, Contractual notices, OCIP etc., in particular ensure that the PCM, IPL & relevant PDM's are kept informed of all relevant commercial issues including contract correspondence, preparing responses where appropriate
- Working in collaboration with the Delivery Team to identify implement & monitor efficiency plans throughout the lifecycle of a project or programme of projects
- Any withheld, disputed or disallowed costs are reported to the PCM
- Any inadmissible costs are not included within the project/programme of projects costs

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- Ensuring that proper records are kept & maintained so financial information for audits & cost assurance is readily available
- Final accounts are prepared timely and accurately
- Any other duties as designated by the PCM or CM

## **Key relationships:**

Commercial Manager/Managing Quantity Surveyor and rest of Commercial Team  
Site teams  
Business Development and Bid Managers

## **Person Specification:**

The successful candidate is likely to meet the following criteria:

### **Essential**

Previous experience of the construction industry  
Familiarity with NEC forms of contract  
Previous experience of commercial management and procurement of subcontractors, including chairing regular meetings, measurement and control cycle, certificates and accruals calculations  
Good knowledge of monthly reporting, earned value analysis, estimation and cost analysis  
HND/degree in Quantity Surveying, or equivalent  
Excellent communication, numeric and computer literacy skills  
Ability to use spreadsheets to interpret and collate financial data  
Excellent organisation and time management skills, with ability to work to tight deadlines  
Ability to work effectively in a team but also able to work on own initiative  
Ability to adapt and challenge  
Confident communicator with all levels of personnel  
Ability to appropriately delegate tasks

## **Benefits:**

As well as offering a competitive salary, remuneration for this role includes flexible benefits, which provides a range of guaranteed benefits including but not limited to:

- Company car/car allowance
- 5% Company pension contribution
- Life Assurance at 2 x notional salary
- Single persons private medical cover
- Permanent Health Cover

## **About Barhale:**

Barhale is one of the largest privately owned infrastructure specialists in the UK and was originally formed in 1980 as a specialist tunnelling contractor diversifying over the years into various civil engineering areas. Barhale works UK-wide across the water, transport, energy and developer services sectors providing design, construction and maintenance services under long-term contracts, with blue-chip public, regulated and private clients. The company employs over 600 people in the UK, has an annual turnover of £120m and a distinctive set of values that are fundamental to our approach to business sustainability.

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Our business activity is carried out for the following principal sectors:

**Water:** Civil Engineering, Tunnelling, Pipelines and Utilities

**Transport:** Rail, Aviation, Waterways, Highways and Bridges

**Energy:** Power Generation, Power Transmission and Distribution, Waste

**Developer Services:** Civil Engineering across private sector developers UK wide

**Specialist Businesses:** Tunnelling, Mechanical and Electrical and Barhale Construction Services (BCS Group)

## How to apply:

Please send your current CV and covering email outlining your suitability for the role and quoting the reference number to [careers@barhale.co.uk](mailto:careers@barhale.co.uk).

We are an equal opportunities employer. We are determined that no job applicant or employee receives less favourable treatment on the grounds of sex, pregnancy or maternity, gender re-assignment, sexual orientation, religion or belief, marriage or civil partnership, age, race or disability. All information will remain confidential to Barhale and will be handled in accordance with the requirements of the Data Protection Act.