



Fabrication Workshop Supervisor

The Role:

The Fabrication Workshop Supervisor is responsible for managing the operations team to ensure they are working efficiently and safely at all times. Working with the management team to implement the program of works and co-ordinate the day to day activities of the workshop.

Key Responsibilities:

Operational

Manage the workshop production and efficiency of the team to ensure all projects are manufactured within quoted and budgeted man hours. Identify potential shortfall in workshop capacity and communicate to management. Suggest overtime requirements with management as required. Update each job status on the register throughout manufacture to allow the team to have visibility of progress. Have an understanding of work in the pipeline to assist in forward production planning. Manage the transport of sub contracted work to and from the depot, working alongside the Logistics Team. Oversee the receipt of materials to ensure they correspond to the paperwork and certificates received. Note any defects and/or missing items and report to the Office Team. Collate material delivery notes and handover to the Office Team daily.

Commercial

Collate daily time sheets for all operatives detailing all working hours and relevant job numbers. Review nonproductive time prior to submission. Complete stock audits as requested, feeding back stock counts to the Quality Team and resolving all stock queries identified. Support the business during year end stock checks. Request purchase orders to be raised for consumable items. Identify any stock requirements and communicate to management. Ensure assets are secure and stored in relevant workshop areas.

Health & Safety

Display all workshop risk assessments and method statements and ensure they are being adhered to by all workforce. Notify management of any potential noncompliance and assist in carrying out any disciplinary measures. Ensure all operatives are using the correct PPE in general and work specific tasks. Carry out regular depot safety inspections, and weekly safety inspections of the workshop equipment in accordance with company procedures. Make arrangements to action any non-compliant items where required. Report accidents and near misses using the correct methods and ensure the team are also aware of their responsibilities to report accidents and near misses. Maintain an up to date Depot Safety and Environmental file. Maintain excellent levels of housekeeping, ensure areas are free from waste and trip hazards etc. Maintain all fire points in accordance with risk assessments.

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Quality

Ensure works are carried out in accordance with processes, completing all necessary documentation and submitting to the office within agreed timescales.

Oversee the goods in process to ensure traceability of all materials and consumables comply with BS EN 1090 requirements. All materials taken from stock must be documented on relevant paperwork for costing and traceability.

Ensure up to date drawings and work instructions are in use and all superseded documents have been removed from the workshop.

All subcontractors must work to the company Health & Safety, Quality and Environmental policy. Ensure all labour is fully trained to carry out their work efficiently and safely.

Contribute to continuous improvement by providing suggestions and feedback to Team Leaders and Management.

Team Leadership

Develop and motivate staff to ensure they achieve maximum performance. Provide feedback ensuring it is accurate, objective and helpful.

Complete tool box talks where required and breakfast briefings with the team. Communicate production expectations and timescales with the team during daily briefings.

Manage any disciplinary or performance issues in line with company procedures, seeking advice from your Line Manager and HR as required.

Ensure all new operatives are inducted.

Complete annual job chats for all operatives. Communicate all training needs identified to management.

Ensure all tasks are completed as required during annual leave and absence.

Key measures & targets:

Deliver on agreed timescale, profit on works

Key relationships:

Fabrication office team and operations

Person Specification:

The successful candidate is likely to meet all of the following criteria:

Essential

Working to engineering standards within medium and heavy fabricated structures.

City & Guilds within the heavy fabrication industries.

Experience supervising a workshop team within the industry.

Desirable

Knowledge within waste water and Rail industries

Benefits:

As well as offering a competitive salary, remuneration for this role includes flexible benefits, which provides a range of guaranteed benefits including but not limited to:

- 5% Company pension contribution
- Life Assurance at 2 x notional salary
- Single persons private medical cover

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- Permanent Health Cover

About Barhale:

Barhale is one of the largest privately owned infrastructure specialists in the UK and was originally formed in 1980 as a specialist tunnelling contractor diversifying over the years into various civil engineering areas. Barhale works UK-wide across the water, transport, energy and developer services sectors providing design, construction and maintenance services under long-term contracts, with blue-chip public, regulated and private clients. The company employs over 600 people in the UK, has an annual turnover of £120m and a distinctive set of values that are fundamental to our approach to business sustainability.

Our business activity is carried out for the following principal sectors:

Water: Civil Engineering, Tunnelling, Pipelines and Utilities

Transport: Rail, Aviation, Waterways, Highways and Bridges

Energy: Power Generation, Power Transmission and Distribution, Waste

Developer Services: Civil Engineering across private sector developers UK wide

Specialist Businesses: Tunnelling, Mechanical and Electrical and Barhale Construction Services (BCS Group)

How to apply:

Please send your current CV and covering email outlining your suitability for the role and quoting the reference number to careers@barhale.co.uk.

We are an equal opportunities employer. We are determined that no job applicant or employee receives less favourable treatment on the grounds of sex, pregnancy or maternity, gender re-assignment, sexual orientation, religion or belief, marriage or civil partnership, age, race or disability. All information will remain confidential to Barhale and will be handled in accordance with the requirements of the Data Protection Act.