

# come and work with us



## Site Technician

### The Role:

The aim of the Site Technician is to ensure that a number of tasks are carried out on site with regard to Safety, Environment and Efficiency, and to assist the Site Agent, Engineer and Foreman with the efficient and effective running of the site.

### Key Responsibilities:

#### Engaging with site operatives

Maintain a register of operatives and staff on site detailing their training records  
Identify training needs of site personnel and inform them of upcoming training bookings  
Liaise with the Foreman to complete staff wages in draft, and finalise with the Site Agent

#### Site documentation and statistics

Ensure all paperwork and posters are displayed on the site office wall and kept up to date  
Ensure all reported near misses are recorded following procedure, and submitted to the Office Manager each week  
Ensure all Safety and Environmental Statistics are recorded and sent to management monthly  
Ensure current revisions of drawings are the ones being used on the site  
Upload relevant site information onto Envoy, ensuring it is up to date  
Deliver toolbox talks and present Cascade to site operatives, ensuring Cascade registers are completed and returned  
Maintain a site diary, site correspondence file and photographic record of the project  
Produce and display a roles and responsibilities chart, establishing the responsibility for each role on site

#### Monitor plant and equipment

Produce a site register to record all items to be inspected under LOLER and POWER Regulations, and ensure they are regularly checked  
Record the condition of plant arriving on site on a form with photographs  
Check the weekly plant sheet against the actual plant on site and ensure any anomalies are resolved through communication with the Cost Manager

### Key measures & targets:

Monthly and weekly reporting timescales are met  
Adherence to Business Unit Objectives  
Ensure 3 Pillar KPI measures are met

### Key relationships:

Site Agents, Site Engineers and Foremen  
Contracts Manager  
General public

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## Person Specification:

The successful candidate is likely to meet all of the following criteria:

### Essential

Ability to apply a methodical approach to site documentation/correspondence and filing  
Familiarity with health & safety issues/procedures on site  
Ability to use Microsoft Office, particularly Excel  
Educated to A-level standard, or equivalent  
Ability to receive, interpret and implement instructions  
Good communication skills, with ability to liaise confidently with site teams, suppliers, customers and the public  
Good timekeeping and reliability

### Desirable

Familiarity with construction site work

### Benefits:

As well as offering a competitive salary, remuneration for this role includes flexible benefits, which provides a range of guaranteed benefits including but not limited to:

- 5% Company pension contribution
- Life Assurance at 2 x notional salary
- Single persons private medical cover
- Permanent Health Cover

### About Barhale:

Barhale is one of the largest privately owned infrastructure specialists in the UK and was originally formed in 1980 as a specialist tunnelling contractor diversifying over the years into various civil engineering areas. Barhale works UK-wide across the water, transport, energy and developer services sectors providing design, construction and maintenance services under long-term contracts, with blue-chip public, regulated and private clients. The company employs over 600 people in the UK, has an annual turnover of £120m and a distinctive set of values that are fundamental to our approach to business sustainability.

Our business activity is carried out for the following principal sectors:

**Water:** Civil Engineering, Tunnelling, Pipelines and Utilities

**Transport:** Rail, Aviation, Waterways, Highways and Bridges

**Energy:** Power Generation, Power Transmission and Distribution, Waste

**Developer Services:** Civil Engineering across private sector developers UK wide

**Specialist Businesses:** Tunnelling, Mechanical and Electrical and Barhale Construction Services (BCS Group)

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## **How to apply:**

Please send your current CV and covering email outlining your suitability for the role and quoting the reference number to [careers@barhale.co.uk](mailto:careers@barhale.co.uk).

We are an equal opportunities employer. We are determined that no job applicant or employee receives less favourable treatment on the grounds of sex, pregnancy or maternity, gender re-assignment, sexual orientation, religion or belief, marriage or civil partnership, age, race or disability. All information will remain confidential to Barhale and will be handled in accordance with the requirements of the Data Protection Act.