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Trainee Site Agent

The Role:

The Site Agent will work closely with the project manager who is responsible for the management of the construction site in order to achieve required project delivery to the customers' objectives, while maintaining standards of health and safety, quality, environmental impact and cost control. They will deliver multiple on-going projects, to the specified quality, the required programme and to the maximum commercial performance. This role will suit a current/recent graduate seeking a 1 year placement.

Key Responsibilities:

Site Management

- Ensure the commercial performance of the contract is achieved
- Assume overall responsibility for the successful delivery of projects
- Deliver the work safely and without environmental incidents
- Deliver the work to the specified quality without defects
- Ensure production and implementation of Project Plans, RAMS, ITP's and waste management plans, in line with Company procedures
- Produce and manage the project programme and produce 2 weeks look ahead
- Produce procurement schedules and liaise with the procurement department to ensure sites have adequate resources to complete the tasks

Client interface

- Undertake an ambassadorial role representing the business to customers, public and official bodies
- Deliver end product to customer satisfaction

Cost control

- Ensure detailed site diaries/records are completed
- Endeavour to spot and highlight value engineering opportunities

Reporting

- Produce good quality, accurate monthly reports for the Client and internally
- Chair weekly site meetings in line with Company procedures

Key measures & targets:

- Monthly and weekly reporting timescales are met
- Adherence to Business Unit Objectives
- Ensure 3 Pillar KPI measures are met

Key relationships:

- Customers and stakeholders
- Subcontractors and suppliers
- Site teams and support departments

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Person Specification:

The successful candidate is likely to meet all of the following criteria:

Essential

Knowledge of NEC contract conditions, CDM regulations, Design Management, Programme and Risk Management and cost control including forecasting, actual cost and value reporting
Good knowledge of specifications and testing regime relevant to general civil engineering
Working towards Degree/HNC in Civil Engineering, or equivalent
Excellent communication, people and team management skills
Ability to challenge designs and resolve problems to conclusion
Ability to demonstrate the right behaviours and lead the team to ensure the culture is in line with our Company values
Ability to demonstrate the right behaviours and motivate and lead the team in line with the Company culture, ensuring high standards of compliance
Can commit to a 1 year placement contract

About Barhale:

Barhale is one of the largest privately owned infrastructure specialists in the UK and was originally formed in 1980 as a specialist tunneling contractor diversifying over the years into various civil engineering areas. Barhale works UK-wide across the water, transport, energy and developer services sectors providing design, construction and maintenance services under long-term contracts, with blue-chip public, regulated and private clients. The company employs over 600 people in the UK, has an annual turnover of £120m and a distinctive set of values that are fundamental to our approach to business sustainability.

Our business activity is carried out for the following principal sectors:

Water: Civil Engineering, Tunneling, Pipelines and Utilities

Transport: Rail, Aviation, Waterways, Highways and Bridges

Energy: Power Generation, Power Transmission and Distribution, Waste

Developer Services: Civil Engineering across private sector developers UK wide

Specialist Businesses: Tunneling, Mechanical and Electrical and Barhale Construction Services (BCS Group)

How to apply:

Please send your current CV and covering email outlining your suitability for the role and quoting the reference number to careers@barhale.co.uk

We are an equal opportunities employer. We are determined that no job applicant or employee receives less favourable treatment on the grounds of sex, pregnancy or maternity, gender re-assignment, sexual orientation, religion or belief, marriage or civil partnership, age, race or disability. All information will remain confidential to Barhale and will be handled in accordance with the requirements of the Data Protection Act.