

Delivery Manager

Functional Manager

Accountabilities

- To Manage environmental management within the @one Alliance during the construction period of all schemes.
- To promote a common management system across @one Alliance.
- To undertake audits, provide support and give advice on environmental management.
- To manage the Environmental Sections of the Enabling webportal.
- To manage handover of Environmental information to site.
- To facilitate and develop and deliver procedure documentation, technical training, support materials and reference documentation in line with Legislative changes, Near Miss/ Incident/ CEIR data.

Role Summary

- Handover;
 - o Manage the handover process of Environmental information to all construction teams.
- Auditing;
 - o Managed a suitable coverage of audits for each site (CEIR, partner company audits and @one Audits)
 - o Audit to ISO14001 standards
 - o Provide guidance, support & feedback for CEIR audits.
- Data Gathering/ Analysing/ Reporting;
 - o Analysing current and future environmental procedural and guidance needs of the business.
 - o Manage the collation of environmental data for monitoring progress towards targets.
 - o Ensure data is captured on M2i in a timely manner (waste, incidents, CEIR and Near Miss).
 - o Monthly report to business of progress towards targets.
 - o Promoting continuous improvement of environmental/sustainability performance for the business and on specific projects.
- Training/ Material;
 - o Manage the continuous improvement of environmental/sustainability performance for the business and on specific projects.
 - o Providing training on environmental issues and requirements.
 - o Manage development of material needed as identified through Near Miss/ Incidents data.
 - o Maintain existing tools (site/ Environmental matters only).
 - o Support, develop and manage new tools to support business achieve targets.
- Legislation;
 - o Promote current environmental legislation including best practices relevant to @one Alliance.
 - o Analysing current and future legislation requirements upon the business and identifying solutions to ensure continued compliance in conjunction with Principal Contractors.
- Support;
 - o Providing support to construction projects on environmental issues, including document production and review as necessary.
 - o Consulting with Environmental Regulators.
 - o Work collaboratively across the @one contract (with Environmental Advisors across partner companies and attend / contribute to @one Env Forum and the AW Env Forum).
 - o Represent and promote @one Alliance Environmental Management at key Forums (such as AW Environmental Forum), events etc.
 - o Support external liaison (reality checks, audits, clients).
 - o Support Principal Contractors in achieving their Environmental Goals and Environmental schemes.
 - o Generate a common standard system across @one Alliance.
 - o Working closely with Enabling to ensure Environmental constraints are captured at the early stages of all schemes.
 - o Work closely with Standard Products and Sustainability Champions to ensure Best Practice is captured and developed further, where applicable.

Deliverables

Procedures, Processes, Training Material, Performance Reporting, Audits

Leadership

Team	Collaboration	Judgement & Decision making	Prioritisation & Planning
Integration	Communication	Responsibility & Ownership	Challenge & Personal Development

Functional Reports

Delivery Reports

CEIR Report	Near Miss Report	Framework Costing	Performance Report	Incident Reporting
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