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Project Manager

The Role:

The Project Manager is to deliver multiple on-going projects, to the specified quality, the required programme and to the maximum commercial performance. The role also involves working closely with the Estimating Department, engineers and surveyors to ensure that projects are completed in a safe manner, whilst ensuring customer requirements and expectations are always maintained or exceeded.

Key Responsibilities:

General management

Produce financial forecast, monitoring and controlling project costs and cost reporting, and produce monthly reports to Contracts Manager on project performance, efficient team building and labour organisation

Deliver projects from design phase to completion including all handover documentation

Review progress, budget resources and forward planning

Review work packages and ensure scope of work is clearly defined and understood

Chair weekly site meetings and ensure the production of accurate records of any discussions and actions

Build and maintain good relationships with the customer, framework suppliers and design consultants

Develop and maintain construction programmes with Barhale staff

Co-ordinate and manage site investigations during the ongoing construction process

Develop engineering solutions in order that a buildable cost effective construction solution is delivered that fulfils the client's requirements

Ensure production and implementation of Project Plans, risk assessments, method statements, site waste management plans, and procurement of plant and materials are in line with company procedures

Ensure detailed site diaries/records are completed

Maintain commercial tension to drive out cost and challenge the status quo

Prepare comprehensive estimates for additional work outside target costs

Assist with estimating new tenders

Chase potential new clients

Health, safety and environmental

By example, set the highest possible standards of leadership in promotion of HS&E procedures and best practice, ensuring compliance with Company procedures and legal obligations

Ensure all HSE-related documents are kept up to date

Produce monthly reports for HSE team

Allocate HSE responsibilities and duties for site personnel, check understanding and provide training as necessary

Ensure that all subcontractors take appropriate steps to follow Barhale's procedures and processes

Ensure that site waste management plans and site specific environmental risk assessments are produced and maintained

Liaise with third parties to ensure compliance with HSG47, HAUC, NRSWA and Chapter 8 and other required regulatory standards

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Provide training and briefings to the team, in particular to lead cascade briefings, TBT's, 3 Pillar Forums and general briefings

Quality

Be responsible for producing ITP's and ensure they are signed off by relevant parties
Ensure that the QA File is produced and maintained
Close out any technical queries
Ensure as built and O&M manuals are submitted to client on completion

Key measures & targets:

Barhale monthly and weekly reporting timescales are met
Contract timescales are met
Adherence to Business Unit Objectives
Ensure 3 Pillar KPI measures are met

Key relationships:

Customers and stakeholders
Subcontractors and suppliers
Site team members and support departments
Current and potential clients

Person Specification:

The successful candidate is likely to meet all of the following criteria:

Essential

Extensive experience of managing projects within a civils/water environment
Good working knowledge of contract conditions, CDM regulations, Design Management, Programme & Risk Management and cost control including forecasting, actual cost and value reporting
Knowledge of the NEC contract including the Early Warning and Compensation Event mechanisms
Degree/HNC in Civil Engineering, or equivalent
CSCS managers card
SMSTS
NEBOSH Construction Certificate
Excellent communication, people and team management skills, with the ability to influence, motivate and mentor
Ability to challenge designs and resolve problems to conclusion
Ability to manage and deliver a successful project with minimal guidance
Problem solving and analytical thinking

Desirable

CEng MICE
Ability to use Primavera P6 software
Knowledge of JCT form of contract

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Benefits:

As well as offering a competitive salary, remuneration for this role includes flexible benefits, which provides a range of guaranteed benefits including but not limited to:

- Company car/car allowance
- 5% Company pension contribution
- Life Assurance at 2 x notional salary
- Single persons private medical cover
- Permanent Health Cover

About Barhale:

Barhale is one of the largest privately owned infrastructure specialists in the UK and was originally formed in 1980 as a specialist tunnelling contractor diversifying over the years into various civil engineering areas. Barhale works UK-wide across the water, transport, energy and developer services sectors providing design, construction and maintenance services under long-term contracts, with blue-chip public, regulated and private clients. The company employs over 600 people in the UK, has an annual turnover of £120m and a distinctive set of values that are fundamental to our approach to business sustainability.

Our business activity is carried out for the following principal sectors:

Water: Civil Engineering, Tunnelling, Pipelines and Utilities

Transport: Rail, Aviation, Waterways, Highways and Bridges

Energy: Power Generation, Power Transmission and Distribution, Waste

Developer Services: Civil Engineering across private sector developers UK wide

Specialist Businesses: Tunnelling, Mechanical and Electrical and Barhale Construction Services (BCS Group)

How to apply:

Please send your current CV and covering email outlining your suitability for the role and quoting the reference number to careers@barhale.co.uk.

We are an equal opportunities employer. We are determined that no job applicant or employee receives less favourable treatment on the grounds of sex, pregnancy or maternity, gender re-assignment, sexual orientation, religion or belief, marriage or civil partnership, age, race or disability. All information will remain confidential to Barhale and will be handled in accordance with the requirements of the Data Protection Act.