



Procurement Manager

The Role:

The Procurement Manager role is a support service to all BCS departments, reporting to the Head of Signs and Supplies Division.

The Procurement Manager will liaise with suppliers to negotiate and obtain the best agreement, prices and service for the business; ensuring margin is maximized through the procurement team. Performance management of the supply chain.

Analysis of stock holding, ensuring agreed levels are accurate to customer requirements.

Assist with innovation of product ranges.

Ensuring all processes are adhered to internally within the procurement team.

Key Responsibilities:

Supply Chain

Formulate and deliver a supply chain strategy.

Liaise with supply chain partners in a professional manner, developing relationships to ensure a planned right first time service is provided with specific regard to safety, quality, programme, commercial aspects and overall best value.

Ensuring an excellent level of customer service to all BCS customers, ensuring effective communication is maintained and expectations are continually met.

Negotiation with supply chain partners to obtain cost effective procurement, maximizing margin within all business streams.

Identify where new suppliers are required, or no longer required.

Managing performance of the supply chain, ensuring quarterly reviews of all key supply chain partners. Update department managers on supplier performance when required.

Ensure compliance with all products that are purchased.

Ensure all suppliers are aware of our policy and terms & conditions.

Procurement and Reporting

Manage the procurement team, overseeing purchase orders raised to ensure they are done efficiently and accurately.

Ensure the agreed levels of stock are maintained and not exceeded.

Maintain agreed SLA of overdue purchase orders and direct to site deliveries.

Supporting the procurement team during busy or holiday periods with order placing, liaising on any queries relating to stock, transport, lead times and delivery dates.

Ensure the procurement team assist with goods return to supplier, investigating reasons why and monitoring re stocking fees.

Maintain supplier price agreements within Syrx and liaise with Quality Manager where required for uploads/changes.

Commercial awareness

Provide demonstratable cost savings throughout the business from a quality supply chain.

Carriage charges and price increases to be challenged in first instance and communicated to department managers.

Ensure the procurement team support the sales team with tender enquires and internal sales team with bespoke requests by obtaining best price from preferred suppliers.

Minimise credit card spend where possible.

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Draft, negotiate and manage the commercial and contractual aspects ensuring compliance with required corporate governance and approvals.

Key measures & targets:

Margin growth within all business streams
Overdue purchase orders and direct to customer sales
Monthly stock/minimum stock order reports

Key relationships:

Collaborate closely with the Senior Management Team
Internal departments
External supply chain relationships should be implemented and maintained

Person Specification:

The successful candidate is likely to meet all of the following criteria:

Essential

Purchasing experience within the PPE, site supplies and highway equipment
Significant, positive relationships with BCS current / potential supply chain
Experienced negotiator, with the ability to establish long term relationships
Commercial awareness
Experienced Manager with proven track record of leading a team
Demonstrate excellent communication skills with regard to engaging with external and internal parties
Ability to demonstrate attention to detail with regard to contractual obligations and the placement of orders
IT literate and proficient in Microsoft Office package as a minimum

Desirable

Product knowledge or previous experience within the hire and fabrication sectors

Benefits:

As well as offering a competitive salary, remuneration for this role includes flexible benefits, which provides a range of guaranteed benefits including but not limited to:

- 5% Company pension contribution
- Life Assurance at 2 x notional salary
- Single persons private medical cover
- Permanent Health Cover

About Barhale:

Barhale is one of the largest privately owned infrastructure specialists in the UK and was originally formed in 1980 as a specialist tunnelling contractor diversifying over the years into various civil engineering areas. Barhale works UK-wide across the water, transport, energy and developer services sectors providing design, construction and maintenance services under long-term contracts, with blue-chip public, regulated and private clients. The company employs over 600 people in the UK, has an annual turnover of £120m and a distinctive set of values that are fundamental to our approach to business sustainability.

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Our business activity is carried out for the following principal sectors:

Water: Civil Engineering, Tunnelling, Pipelines and Utilities

Transport: Rail, Aviation, Waterways, Highways and Bridges

Energy: Power Generation, Power Transmission and Distribution, Waste

Developer Services: Civil Engineering across private sector developers UK wide

Specialist Businesses: Tunnelling, Mechanical and Electrical and Barhale Construction Services (BCS Group)

How to apply:

Please send your current CV and covering email outlining your suitability for the role and quoting the reference number to careers@barhale.co.uk.

We are an equal opportunities employer. We are determined that no job applicant or employee receives less favourable treatment on the grounds of sex, pregnancy or maternity, gender re-assignment, sexual orientation, religion or belief, marriage or civil partnership, age, race or disability. All information will remain confidential to Barhale and will be handled in accordance with the requirements of the Data Protection Act.