



## **Trainee Plant Hire Coordinator**

### **The Role:**

Providing the business with a professional plant and equipment co-ordination and communication service, working with and supporting the construction sites and regional support teams in the efficient and timely ordering of plant and construction equipment. Ensuring that the correct paperwork is transmitted in a timely manner in accordance with contract programmes, cost plans and resource schedules, and to achieve maximum cost efficiency for the delivery team. This will involve communicating across the business as well as with external suppliers, trade bodies and associations along with professional construction industry entities.

### **Key Responsibilities:**

#### **Procurement**

- Liaise with the site construction teams for plant and equipment requirements in accordance with the resource plan and contract programme
- Work with the construction sites on resource plans
- Ensure that all site requirements are actioned on a timely basis
- Liaise with and advise site teams on orders and delivery timing as well as plant and equipment off hires
- Liaise with costing teams on plant off-hires
- Ensure all plant orders are sent to sites and filed appropriately
- Ensure deliveries are made in good time
- Selection of most suitable product offering

### **Key measures & targets:**

- To provide evidence of best value with regard to plant usage which may include commercial betterment, quality, and efficiency against the resource plans
- Prepare monthly plant usage reports

### **Key relationships:**

- Internal site delivery team
- Internal commercial team
- Internal planning team
- BCS Walsall
- Developing relationships with the external supply chain and SW Framework suppliers

### **Person Specification:**

The successful candidate is likely to meet all of the following criteria:

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## Essential

Strong numerical and analytical skills  
Negotiation, influencing and presentation skills  
IT literate and ability to effectively use Microsoft Office package  
Strong organisational skills

## Desirable

Previous plant control/hire desk experience or working in a plant hire environment preferred but not essential – Training programme provided  
Knowledge and understanding of construction would be desirable but not essential

## Benefits:

As well as offering a competitive salary, remuneration for this role includes flexible benefits, which provides a range of guaranteed benefits including but not limited to:

- 5% Company pension contribution
- Life Assurance at 2 x notional salary
- Single persons private medical cover
- Permanent Health Cover

In addition you may be eligible for entry into the Company's non-contractual bonus scheme, based upon, among other things, the performance of the employee and of the business unit and/or Company.

## About Barhale:

Barhale is one of the largest privately owned infrastructure specialists in the UK and was originally formed in 1980 as a specialist tunnelling contractor diversifying over the years into various civil engineering areas. Barhale works UK-wide across the water, transport, energy and developer services sectors providing design, construction and maintenance services under long-term contracts, with blue-chip public, regulated and private clients. The company employs over 800 people in the UK, has an annual turnover of £120m and a distinctive set of values that are fundamental to our approach to business sustainability.

Our business activity is carried out for the following principal sectors:

**Water:** Civil Engineering, Tunnelling, Pipelines and Utilities

**Transport:** Rail, Aviation, Waterways, Highways and Bridges

**Energy:** Power Generation, Power Transmission and Distribution, Waste

**Developer Services:** Civil Engineering across private sector developers UK wide

**Specialist Businesses:** Tunnelling, Mechanical and Electrical and Barhale Construction Services (BCS Group)

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## **How to apply:**

Please send your current CV and covering email outlining your suitability for the role and quoting the reference number to [careers@barhale.co.uk](mailto:careers@barhale.co.uk).

We are an equal opportunities employer. We are determined that no job applicant or employee receives less favourable treatment on the grounds of sex, pregnancy or maternity, gender re-assignment, sexual orientation, religion or belief, marriage or civil partnership, age, race or disability. All information will remain confidential to Barhale and will be handled in accordance with the requirements of the Data Protection Act.